

Legal Notice
Request for Qualifications for Professional Engineering, Environmental Permitting, and Right-of-Way Services for the Fonk Road Culvert Repair Project
Skagit County Project No. EO221-302; FEMA Project No. 4682DR-WA-711399

NOTICE IS HEREBY GIVEN that the Skagit County Public Works Department invites Consultants to submit Statements of Qualifications (SOQs) for Professional Engineering, Environmental Permitting, Right-of-Way acquisition, and related work for the Fonk Road Culvert Repair Project, County Project No. EO221-302.

PROJECT DESCRIPTION

In November 2022, flooding damaged the Fonk Road embankment and 8-foot culvert. Skagit County was issued an emergency HPA and temporarily repaired the road to maintain access in August of 2023. Reconstruction of the road, culvert, and adjacent embankment is required to restore Fonk Road to a two-lane road.

SCOPE OF WORK

The Consultant's duties include but shall not be limited to; preparation of PS&E (plans, specifications, and estimate) for a replacement culvert or bridge in compliance with local, state, and federal requirements; environmental permitting, topographic surveying, hydraulic modeling, geotechnical, cultural resource services, and right-of-way acquisition. The County may retain the Consultant for future phases including Construction Services.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL

This FEMA-funded, Stafford Act compliant project has a DBE goal of zero (0) percent. However, DBE participation is encouraged.

CONTRACT TYPE AND PAYMENT

The contract will follow WSDOT's Local Agency A&E Professional Services Negotiated Hourly Rate Agreement. The Consultant must provide a current Indirect Cost Rate or Safe Harbor Rate letter from WSDOT. Payment will be by check issued by Skagit County.

SUBMITTAL

Include a cover letter with firm name, address, and contact information; Principal-in-Charge, Project Manager, and key personnel. The submittal package (cover letter plus SOQ) must not exceed seven (7) pages (single-sided, letter size). Exceeding this limit will result in a five (5) point deduction per additional page. References will be contacted at random. Referrals will receive up to five (5) points. Unresponsive references will receive zero (0) points. Cost proposals shall not be submitted with the SOQ.

Email Brenda Olson at brendao@co.skagit.wa.us to be added to the Consultant Contact List (CCL) for this project. Any questions or additional information will be distributed to all parties on the CCL.

Any questions regarding this project shall be directed to Joel Shroyer at joels@co.skagit.wa.us or (360) 416-1400 by September 24, 2024, no later than 4:00 PM PST. Email a PDF copy of your SOQ with the subject line reading "**Fonk Road EO221-302 – 'Firm Name'**" to Joel Shroyer at joels@co.skagit.wa.us by October 4, 2024, no later than 4:00 PM PST. No submittals will be accepted after that date and time.

EVALUATION CRITERIA (100 POINTS TOTAL)

1. Expertise and key personnel (20 pts)
2. Experience with WSDOT, FHWA, Skagit County standards, and FEMA Public Assistance Program (15 pts)
3. Experience with culvert and road restoration projects (\$0.5 to \$3.0 million) (20 pts)
4. Project approach (20 pts)
5. Ability to meet schedule (15 pts)
6. Past performance (5 pts)
7. References (5pts)
8. Additional Page Deduction (-5 pts per page)

The top three (3) scoring firms from the SOQ review period will be contacted for an interview. The highest-ranking firm from the interview round will be invited into contract negotiations with the County.

ESTIMATED SCHEDULE

Advertise RFQ	September 12, 19, & 26, 2024
Questions Due	September 24, 2024, by 4:00 PM PST
Answers Posted	September 26, 2024, by 4:00 PM PST
SOQs Due	October 4, 2024, by 4:00 PM PST
Review and score SOQs	October 7 – 11, 2024
Consultant interviews	October 14 – 18, 2024
Consultant selection / Begin negotiation	October/November 2024
FEMA approval / Execute contract	November 2024
Notice to Proceed / Begin design	December 2024
Begin construction	July 2026
Complete work / end contract	January 2027

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION

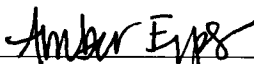
Skagit County complies with ADA and Section 504 of the Rehabilitation Act. Please contact Joel Shroyer at joels@co.skagit.wa.us or (360) 416-1400 if you require this RFQ to be provided in an alternate format.

TITLE VI STATEMENT

Skagit County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

For questions regarding Skagit County’s Title VI Program, you may contact the Public Works Department’s Title VI Coordinator, Michael See, at (360) 416-1400.

Skagit County reserves the right to amend or withdraw this RFQ at any time.


Clerk of the Board

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Daily Journal of Commerce – September 12, 19, & 26, 2024

Posted: Washington State Office of Minority & Women’s Business Enterprises (OMWBE) –
Bids & Contracting Opportunities webpage – September 12, 2024
<https://omwbe.wa.gov/small-business-assistance/bids-contracting-opportunities>

Skagit County Website – September 12, 2024
www.skagitcounty.net/rfp